



## Sample Codicil

*[date]*

I, *[name]*, a resident of the County of *[county]*, State of *[state]*, declare that this is the codicil to my last will and testament, which is dated *[date original signed]*.

I add or change said last will in the following manner:

*[List all specific changes or additions to the original will. Reference each section number of the will and the specific language you will be affecting. This is where you could include a bequest to support our mission. See our suggested bequest language that can assist you.]*

Otherwise, I hereby confirm and republish my will dated *[date original signed]*, in all respects other than those herein mentioned.

I subscribe my name to this codicil this *[day, e.g. 1st]* day of *[month]*, *[year]*, at *[full address where signed]*, in the presence of *[full name of first witness to codicil]*, *[full name of second witness to codicil]*, and *[full name of third witness to codicil]*, attesting witnesses, who subscribe their names here in my presence.

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Maker



**ATTEST**

On the date last above written, *[name]*, known by us to be the person whose signature appears at the end of this codicil, declared to us, *[full name of first witness to codicil]*, *[full name of second witness to codicil]*, and *[full name of third witness to codicil]*, the undersigned, that the foregoing instrument, consisting of *[number of pages to codicil]* page(s) was the codicil to the will dated *[date original signed]*; who then signed the codicil in our presence, and now in the presence of each other, we now sign our names as witnesses.

\_\_\_\_\_  
Witness

Address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Witness

Address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Thank you for providing financial resources to ensure the future of Jesuit higher education in San Francisco.

- The University of San Francisco of San Francisco was in founded on October 15, 1855.
- USF’s federal tax identification number is 94-1156628

If you would like your bequest used in a particular way, please contact the Office of Gift Planning at 415-422-4163. We would be happy to provide assistance to help you accomplish your goals.

Disclaimer

Please have your will or codicil drafted by an attorney who is familiar with the estate laws of the state where you live. We are not engaged in legal or tax advisory service. The purpose of this form is to provide general gift, estate, and financial planning information. Watch for tax revisions. State laws govern wills, trusts, and charitable gifts made in a contractual agreement. Advice from legal counsel should be sought when considering these types of gifts.